



Brookland Management Limited

Woodbourne Court Sale Cheshire

The following is a list of answers to frequently asked questions (FAQ's):

1. The management company is administered by three elected shareholders ie The Secretary and two Directors.
2. Freehold to the property was purchased by Brookland Management Limited in July 1994 in accordance with The Fourth Schedule, Clause XVI of the Lease.
3. Annual ground rent is not collected due to freehold purchase above.
4. The proposal for the first abbreviated accounts was endorsed by a shareholders consensus in February 2013 and in accordance with The Fourth Schedule, Clause XVI of the Lease.
5. AGM's have not been held since August 2010 due to a proposal endorsed by a majority of shareholders. Article 25 amended in the articles of association.
6. The Woodbourne Court Fact Sheet has been ratified by the Shareholders and forms an extension of the lease endorsed by The Fourth Schedule, Clause XVI of the lease.
7. If letting or buying to let please note conditions laid out in the fact sheet.
8. The monthly management fee is currently £125 and is paid by standing order to Brookland Management limited. The fee is charged to cover such items as block building insurance, communal lighting/cleaning/gardening and building maintenance etc.
9. The balance of our current account is available on request.
10. Further details may be obtained by either searching our website or emailing the address on our contacts list.